St. James Catholic Kindergarten

Information on Admission to K1 Classes in the 2027/28 School Year

Collection of application Forms (No quota):

1. Download from school website (From 1/9/2026)
2. Obtain from school in person

Distribution Period:

1. Date: From 1st September 2026 (Tuesday)
2. Time: 9 a.m. to 5 p.m. (Mondays to Fridays) /
   9 a.m. to 1 p.m. (Saturdays)

Return of Application Forms (No set quota for the kindergarten):

1. Date: 1st September 2026 (Tuesday)
2. Time: 9 a.m. to 5 p.m. (Mondays to Fridays) /
   9 a.m. to 1 p.m. (Saturdays)
3. Return method:
   Submit the application form in person or by mail
   (Together with the documents required stated bellowed)
   Original and Copy of Birth Certificate, and Immunization Card, 3 returned envelopes with $2.4 postage fee, Original and copy of Baptismal Certificate (if applicable)
4. Application fee (if applicable): HK$40 (To be collected together with the application form. If you submit the application form by mail, please send a crossed cheque payable to "St. James Catholic Kindergarten"). The application fee is non-returnable whether the application is successful or not.

Application for the "Registration Certificate for Kindergarten Admission"

1. Under the kindergarten (KG) education scheme (hereafter referred to as "Scheme"), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as "RC") to the EDB **from September to November 2026**. The RC will be open for applications in September 2026 and the EDB will announce and upload the details of application onto the EDB's website (https://www.edb.gov.hk/k1-admission_e) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme [2], the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as "AP") to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

[2] Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme.

Admission Criteria

1. Interview performance
2. The applicant with sibling(s) currently studying in the KG will be given due priority consideration
3. Child is baptized
4. Parents or siblings are alumni
5. For Whole day session applicants, priority would be given to families with needs (Not all qualified families will be accepted due to limited placements)

Interview Arrangements

1. The KG will arrange interview for all applicants
2. Interviews will be conducted on 7th November 2026 (Saturday) and notification will be sent to parents separately
3. Group and/or individual interviews will be arranged
4. Parents should accompany their child for the interview
5. When the interviews are arranged for non- Chinese speaking children/ parents, our kindergarten will arrange interpretation and/or translation services for applicants as necessary, or allow parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.
   Enquiry telephone number and email address for parents of non- Chinese speaking children is as follows:
   Telephone Number: 23489344
   Email: principal@sjck.edu.hk

Announcement of Admission Results

We will inform parents of the K1 admission results before 18th December 2026 (Friday) by post. If not, please contact 23489344.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 7 to 9 January 2027 (Centralised Registration Dates) by submitting the RC / AP to the KG and paying the registration fee.
2. Applicants on the waiting list: We will inform parents by post, email or by phone. Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.
4. The registration fee for 2027/28 K1 place is HK$1570 (Whole day) and HK$970 (A.M.). If the child concerned studies in the KG, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep the school place for the child.

Enquiry

Our telephone no.: 2348 9344 Our e-mail address: principal@sjck.edu.hk

天主教聖雅各伯幼稚園
St. James Catholic Kindergarten

申請編號：
Application No.:

九龍油塘嘉榮街八號 No.8, Ka Wing St., Yau Tong, Kowloon. Tel.: 2348 9344 Fax:2340 4585 E-mail: principal@sjck.edu.hk

2027/2028 學年入學申請表
Application Form for Admission in the 2026/27 School Year

申請入學日期： Expected Entry Date:		收表日期： Submission Date:	
*申請班級： Applying for class:	☐上午班 ☐全日班 A.M. Whole Day	☐幼兒班 ☐低班 ☐高班 K1 K2 K3	

甲部：申請人資料 Personal Details of Applicant

中文姓名： Name in Chinese		*性別： *Gender	☐男 M ☐女 F	相片 Photo
英文姓名： Name in English		家中常用語言： Spoken Language at home		
出生日期： Date of Birth		年齡： Age		
#出生紙/護照號碼： #Birth Certificate No.		出生地點： Place of Birth		
住址： Home Address				
住宅電話： Home Telephone	手提電話： Mobile No.	電郵地址： Email Address		
如**申請人**已領洗為天主教徒，請填寫以下部份: If the applicant is a Catholic, please fill in the following details:				
堂區: Parish	領洗證號碼: Baptismal certificate No.	領洗日期： Date of Baptism		

#如使用出生證明書以外的身份證明文件，請註明。#If identity document(s) other than Birth Certificate is used, please specify.

乙部：家長/監護人資料 Parent/ Guardian' s Particulars

父親姓名 Name of Father		聯絡電話 Telephone No.	
母親姓名 Name of Mother		聯絡電話 Telephone No.	
其他聯絡人姓名 Name of Guardian		聯絡電話 Telephone No.	
		*與申請人關係： *Relationship with applicant	

丙部：現/曾就讀本幼稚園的父母/兄弟姊妹資料（如適用）

Particulars of Siblings attending/ having attended this kindergarten (If applicable)

	姓名 Name:	學年 School Year:	班級 Class:	關係 Relationship:
1				
2				

日期
Date: _____

家長/監護人姓名
Name of Parent/Guardian: _____

家長/監護人簽署
Signature of Parent/Guardian: _____

*請在適當的☐內加上✓。
*Please tick the appropriate boxes.

注意事項 / Points to Note： 此表格所提供的個人資料會用作處理幼稚園入學申請之用。申請程序完成後，所有提供資料將被銷毀。根據個人資料 （私隱）條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與幼稚園聯絡。
Personal data in this form is provided for processing application for kindergarten admission. After completion of the application procedure, all information provided will be disposed of. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the kindergarten for any enquiries.